

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: SANDRA A LUTTON
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: April, May, June, July

| PERIOD COVERED BY CLAIM DATE | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | TRAVEL ALLOWANCE CLAIMED | | | |
|------------------------------|-----------|---------|---|--|---|--------------------------|--|---|---|
| | | | | | | PRIVATE CAR Mileage | PUBLIC TRANSPORT (Receipts must be attached) | £ | p |
| 18.4.11 | 9:00am | 12:00pm | Town Hall | Lic. Panel (Appeal) | | 32 | | | |
| 11.5.11 | 2:30 | 5:00pm | Wexham Park | Gov. Meeting, Wexham Park | | 32 | | | |
| 24.5.11 | 9:30 | | Town Hall | Council | | 32 | | | |
| 17.5.11 | 6:30 | | Town Hall | Lic. Tribunal | | 32 | | | |
| 11.4.11 | 6:00 | 8:00 | Town Hall Eton Town Council | Over E.S. children Svcs | | 21 | 32 | | |
| 6.6.11 | | | Town Hall | Actual Svcs | | 32 | | | |
| 7.6.11 | 5:00pm | 8:00 | Town Hall | Corp. Researching | | 32 | | | |
| 13.6.11 | 9:30 | | Windsor L. Centre | Lic. Appeal Panel | | 24 | | | |
| 20.6.11 | 9:00am | | Town Hall | Access. Forum | | 32 | | | |
| 22.6.11 | 1:00pm | | Town Hall | Meeting with Officers | Christabel etc. | 32 | | | |
| 28.6.11 | | | Town Hall | Actual Svcs | | 32 | | | |
| SUB TOTAL | | | | | | 301 | | | |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED 301
 VAT RECEIPT ATTACHED YES / NO*
 *Please delete as appropriate

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a fill receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [Signature]
 Date:

| | |
|----------------------|-------------------------------------|
| For Office Use Only | |
| Democratic Services: | Authorised for Payment: N.S. Harper |
| Payroll: | Input by: [Signature] |
| Date: | 28/07/11 |
| Batch No: | Checked by: |

M. MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Stephane Luxton
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: July/Aug / sept 11

| PERIOD COVERED BY CLAIM | | PLACE WHERE DUTY WAS PERFORMED | REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | TRAVEL ALLOWANCE CLAIMED | |
|-------------------------|--------------|--------------------------------|--|---|--------------------------|--|
| DATE | TIME FROM TO | | | | PRIVATE CAR Mileage | PUBLIC TRANSPORT (Receipts must be attached) |
| 27.9.11 | 7: pm | Town Hall. | Council. | ✓ | 32 | f p |
| 24.10.11 | 6 pm. | Town Hall | Licensing Panel | ✓ | 32 | |
| 26.10.11 | 10 am - 1 pm | Town Hall | Lic. Training. | ✓ | 32 | |
| 27.10.11 | 10 am. | Town Hall | Council School Trip | ✓ | 32 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| SUB TOTAL | | | | | 128 | |
| TOTALS CLAIMED | | | | | 391 | |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

carried over + 263

VAT RECEIPT ATTACHED YES / NO*
Date: 27/10/11

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member: [Signature]

For Office Use Only

| | |
|----------------------------|-------------------------------|
| Democratic Services: _____ | Authorised for Payment: _____ |
| Payroll: _____ | Input by: _____ |
| Date: _____ | Date: <u>31/10/11</u> |
| Batch No: _____ | Checked by: _____ |
| Date: _____ | Date: _____ |

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Sayona Luxton
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): AS

FOR ALLOWANCES FOR THE MONTH OF: July/Aug/Sept 2011

| PERIOD COVERED BY CLAIM | | PLACE WHERE DUTY WAS PERFORMED | REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | | TRAVEL ALLOWANCE CLAIMED | |
|--|--------------|--------------------------------|--|---|---------|--|---|
| DATE | TIME FROM TO | | | PRIVATE CAR | Mileage | PUBLIC TRANSPORT (Receipts must be attached) | £ |
| 21.7.11 | | Town Hall | OES Adult Sevs | ✓ | 32 | | |
| 25.7.11 | 5:30pm | Town Hall | Corp. Parenting | ✓ | 32 | | |
| 26.7.11 | 7:30 | Town Hall | Council | ✓ | 32 | | |
| 27.7.11 | 8:45am | Ascot | Sign visit Planning | ✓ | 6 | | |
| 8.8.11 | 7:30 | Town Hall | OES meeting not held | | | | |
| 10.8.11 | 10:45am | Guildhall | Windsor - lic. Cancelled | | 32 | | |
| 19.8.11 | | Guildhall | Planning - Rural | ✓ | 24 | | |
| 31.8.11 | 10:45am | Wokingham | Berkshire Health (West) | ✓ | 20 | | |
| 7.9.11 | 11:45am | Wokingham | Berkshire West NHS | ✓ | 20 | | |
| 12.9.11 | 6:30 | Maidenhead | Hilton - PCT | ✓ | 33 | | |
| 13.9.11 | 7:30 | Town Hall | Adult OES | ✓ | 32 | | |
| 20.9.11 | 6:30 | Town Hall | Corp. Parenting | ✓ | 32 | | |
| PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. | | | | | | SUB TOTAL | |
| | | | | | | 263 | |
| | | | | | | TOTALS CLAIMED | |
| | | | | | | came over | |

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES (NO*)

*Please delete as appropriate

Signature of Member: See over Date: See over

For Office Use Only

| | | | | | |
|----------------------|----------------------------------|-----------------------|-----------|-------------|-------|
| Democratic Services: | Authorised for Payment: <u>✓</u> | Date: <u>31/10/11</u> | Batch No: | Checked by: | Date: |
| Payroll: | Input by: | | | | |

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FOR ARRANGED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Mrs. SAVORARA LUSTON
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)...

FOR ALLOWANCES FOR THE MONTH OF: Nov. Dec. Jan. Feb. 12

| PERIOD COVERED BY CLAIM DATE | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | TRAVEL ALLOWANCE CLAIMED | |
|------------------------------|-----------|---------|--------------------------------|--|---|--------------------------|--|
| | | | | | | PRIVATE CAR Mileage | PUBLIC TRANSPORT (Receipts must be attached) |
| 4.11.11 | 2 pm | 4 pm | Town Hall | <i>Health & Wellbeing</i> | | 32 | |
| 8.11.11 | 7:30 | | Town Hall | Adapt Sus. OES. | ✓ | 32 | |
| 15.11.11 | 9:00 | 9:00 | Sunninghill | Asst day centre - NHS. | ✓ | 6 | |
| 16.11.11 | 1:30 | 2:30 | Town Hall | Meet Officers - NHS. | ✓ | 32 | |
| 19.11.11 | 10:15 | 19:00 | Easthamstead | Gov. meeting, BERS Healthcare - Conj. Centre | ✓ | 38 | |
| 21.11.11 | 6:00 | 9:30 | Asst Rec. hse | OES Public Meeting (Adult Services) | ✓ | 8 | |
| 24.11.11 | 12:15 pm | 12:45 | Windsor | King Edwards, NHS - Dept. of Health, Intervent | ✓ | 24 | |
| 28.11.11 | 10:15 am | | Windsor | Lic. Panel Meeting - ? | ✓ | 24 | |
| 28.11.11 | 13:30 | 16:30 | Town Hall | Partnership Event | | 32 | |
| 5.12.11 | 10:00 am | 1:00 pm | Cookham | Lic. Panel (Sust) | ✓ | 36 | |
| 6.12.11 | 7:30 | | Town Hall | Council | ✓ | 32 | |
| SUB TOTAL | | | | | | 232 | |
| TOTALS CLAIMED | | | | | | 232 | |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO *
 *Please delete as appropriate

Signature of Member: S Date: 5th March 12

| | |
|----------------------|---|
| For Office Use Only | |
| Democratic Services: | Authorised for Payment: <u>6</u> |
| Payroll: | Input by: _____ Date: <u>08/03/12</u> |
| | Batch No: _____ Checked by: _____ Date: _____ |

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: **MRS. SANDRINE WINTERS**
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: **Jan / Feb 12**

| PERIOD COVERED BY CLAIM DATE | TIME FROM | TIME TO | PLACE WHERE DUTY WAS PERFORMED | REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY | PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES | TRAVEL ALLOWANCE CLAIMED | | | |
|------------------------------|-----------|---------|--------------------------------|--|---|--------------------------|--|-----|--|
| | | | | | | PRIVATE CAR Mileage | PUBLIC TRANSPORT (Receipts must be attached) | £ P | |
| 11.01.12 | 5:00 | 6:30 | Heathrowood | Asst. - Meet Philippe Styer (Health) | ✓ | 12 | | | |
| 16.01.12 | 6:00 | | Town Hall | Lic. Panel | ✓ | 32 | | | |
| 24.01.12 | 6:00 | 8:30 | Town Hall | OGS meeting with Chairs | ✓ | 32 | | | |
| 30.01.12 | 6:00 | | Town Hall | OGS (Adult services) | ✓ | 32 | | | |
| 13.02.12 | 6:00 | 8:00 | Town Hall | Corp. Parenting | ✓ | 32 | | | |
| 16.02.12 | 10:00 | | Easthamstead | East. Berks. Gov. meeting | ✓ | 36 | | | |
| SUB TOTAL | | | | | | ✓ | 176 | | |
| TOTALS CLAIMED | | | | | | ✓ | 176 | | |

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a full receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED ✓

YES / NO*

*Please delete as appropriate

Signature of Member: **G. Winters** Date: **08/03/12**

| | |
|-----------------------|---|
| For Office Use Only | |
| Democractic Services: | Authorised for Payment: _____ Date: 08/03/12 |
| Payroll: | Input by: _____ Date: _____ Batch No: _____ Checked by: _____ Date: _____ |

ROYAL BOROUGH OF WINDSC OF MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH AND MADE UP TO THE END OF THE PREVIOUS MONTH

CLAIM 1 COUNCILLOR: Sayward Dwyer
 COUNCILLOR NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: FEB/MARCH/APRIL

| DATE | PLACE WHERE DUTY WAS PERFORMED | REASON(S) FOR CLAIM | DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services) | MILES AMOUNT CLAIMED |
|--------------------------------|--------------------------------|--|--|----------------------|
| 13. Feb. 12. | Town Hall | Corp. Parents | | 33 |
| 16. 2. 12 | Bundlesell | Presentation by Public for Officer (at Bundlesell) | | 33 |
| 28. 2. 12. | Bundlesell | East Berkshire Council | | 33 |
| 19. 3. 12. | Town Hall | Access Forum | | 33 |
| 19. 3. 12. | Town Hall | Lic. Subs Panel | | 33 |
| 26. 3. 12. | Windsor. | Lic. Subs Panel | | 33 |
| 3. 04. 12 | Town Hall. | Joint QES. | | 33 |
| TOTAL HOURS CLAIMED | | | | 144 |

I DECLARE THAT the claims are strictly in accordance with the rates determined by the Council and by the Local Government Allowances and (Allowances to Members) Regulations.

Signature of Member: [Signature]

Date: 8 April 12.

| | | |
|---------------------|-------------------------|-----------|
| For Office Use Only | Authorised for Payment: | Date: |
| Democratic Services | Input by: | Batch No: |
| | | 13/04/12 |
| | Checked by: | Date: |